

Portage District General Hospital Foundation
Financial Statements
March 31, 2014

Management's Responsibility

To the Directors of Portage District General Hospital Foundation:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations and ensuring that all information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed primarily of Directors who are neither management nor employees of the Foundation. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Foundation's external auditors.

MNP LLP is appointed by the Board to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

August 21, 2014

Director

Director

Independent Auditors' Report

To the Directors of Portage District General Hospital Foundation:

We have audited the accompanying financial statements of Portage District General Hospital Foundation, which comprise the statement of financial position as at March 31, 2014 and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, the Foundation derives revenue from donations and other sources, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of this revenue was limited to the amounts recorded in the records of the Foundation and we are not able to determine whether any adjustments might be necessary to revenues, excess of revenues over expenses, current assets and net assets.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly in all material respects the financial position of Portage District General Hospital Foundation as at March 31, 2014 and the results of its operations, changes in net assets and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Portage la Prairie, Manitoba

August 21, 2014

MNP LLP
Chartered Accountants

Portage District General Hospital Foundation

Statement of Financial Position

As at March 31, 2014

	2014	2013
Assets		
Current		
Cash	110,667	272,675
Goods and Services Tax receivable	2,591	2,736
Accrued interest	27,311	67,098
Inventory (Note 3)	23,500	9,000
Current portion of investments (Note 4)	140,025	246,597
	304,094	598,106
Investments (Note 4)	8,136,734	7,704,601
Trust funds on deposit (Note 5)	77,210	73,394
Capital assets (Note 6)	50,223	61,473
	8,568,261	8,437,574
Liabilities		
Current		
Accounts payable	32,423	223,225
Net Assets		
Capital fund	50,223	61,473
Trust funds	77,210	73,394
Unrestricted	8,408,405	8,079,482
	8,535,838	8,214,349
	8,568,261	8,437,574

Approved on behalf of the Board

Director

Director

The accompanying notes are an integral part of these financial statements

Portage District General Hospital Foundation
Statement of Operations
For the year ended March 31, 2014

	2014	2013
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Revenue		
Interest	259,913	284,260
Donations	134,613	137,171
Fundraising	53,208	44,812
Gift shop	45,553	56,258
Vending	45,185	48,414
Television rental	38,714	36,639
Dividend income	34,156	23,694
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	611,342	631,248
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Expenses		
Amortization	11,250	13,918
Donations	173,350	274,041
Fundraising	49,937	28,508
Gift shop	10,661	26,287
Professional fees	6,893	5,406
Salaries and benefits	66,440	56,931
Television rental	6,698	5,722
Vending	26,859	30,374
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	352,088	441,187
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Excess of revenue over expenses before other items	259,254	190,061
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Other revenue (expenses)		
Foreign exchange gain	-	189
Gain on disposal of investments	3,843	69,260
Other comprehensive income (loss)	58,392	(10,353)
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	62,235	59,096
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Excess of revenue over expenses	321,489	249,157
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The accompanying notes are an integral part of these financial statements

Portage District General Hospital Foundation
Statement of Changes in Net Assets

For the year ended March 31, 2014

	<i>Capital fund</i>	<i>Trust funds</i>	<i>Unrestricted</i>	<i>2014</i>	<i>2013</i>
Balance, beginning of year	61,473	73,394	8,079,482	8,214,349	7,961,564
Excess (deficiency) of revenue over expenses	(11,250)	3,816	328,923	321,489	249,157
Excess of revenues over expenses - trust	-	-	-	-	3,628
Balance, end of year	50,223	77,210	8,408,405	8,535,838	8,214,349

The accompanying notes are an integral part of these financial statements

Portage District General Hospital Foundation

Statement of Cash Flows

For the year ended March 31, 2014

	2014	2013
Cash provided by (used for) the following activities		
Operating activities		
Excess of revenue over expenses	321,489	249,157
Amortization	11,250	13,918
Gain on disposal of investments	(3,843)	(69,260)
Other comprehensive (income) loss	(58,392)	10,353
	270,504	204,168
Changes in working capital accounts		
Accrued interest	39,787	38,532
Goods and Services Tax receivable	145	(1,554)
Inventory	(14,500)	(9,000)
Accounts payable	(190,802)	(14,457)
	105,134	217,689
Investing activities		
Purchase of investments	(2,377,841)	(3,147,599)
Proceeds on disposal of investments	2,110,699	2,619,964
	(267,142)	(527,635)
Decrease in cash resources	(162,008)	(309,946)
Cash resources, beginning of year	272,675	582,621
Cash resources, end of year	110,667	272,675

The accompanying notes are an integral part of these financial statements

Portage District General Hospital Foundation

Notes to the Financial Statements

For the year ended March 31, 2014

1. Incorporation and nature of the organization

Portage District General Hospital Foundation (the "Foundation") was incorporated in 1986 under the laws of the Province of Manitoba. It is a registered charitable organization under the Income Tax Act whose purpose is to receive and invest donations for the use of the Portage District General Hospital, Regency House and Douglas Campbell Lodge.

2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

Cash and cash equivalents

Cash and cash equivalents include balances with banks.

Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is determined by the first in, first out method. Net realizable value is the estimated selling price in the ordinary course of business, less estimated costs of completion and selling costs.

Capital assets

Capital assets are recorded at cost. The cost for contributed capital assets is considered to be fair value at the date of contribution.

Amortization is provided using the declining balance method at rates intended to amortize the cost of assets over their estimated useful lives.

	Rate
Equipment	20 %
Office equipment	10 %

Measurement uncertainty (use of estimates)

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability. Provisions are made for slow-moving and obsolete inventory. Amortization is based on the estimated useful lives of capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in excess of revenue over expenses in the periods in which they become known.

Revenue recognition

The Foundation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Interest income is recognized as revenue when earned.

Revenue from fundraising is recognized when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Revenue from vending and gift shop sales is recognized when the item or service has been received by the purchaser and collection is reasonably assured.

Revenue from television rental is recognized when earned.

Portage District General Hospital Foundation

Notes to the Financial Statements

For the year ended March 31, 2014

2. Significant accounting policies (Continued from previous page)

Contributed services

Contributions of services are not recognized in the financial statements due to the difficulty of determining their fair value.

Long-lived assets

Long-lived assets consist of capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Foundation performs impairment testing on long-lived assets held for use whenever events or changes in circumstances indicate that the carrying value of an asset, or group of assets, may not be recoverable. Impairment losses are recognized when undiscounted future cash flows from its use and disposal are less than the asset's value. Any impairment is included in operations for the year.

Financial instruments

The Foundation recognizes its financial instruments when the Foundation becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

At initial recognition, the Foundation may irrevocably elect to subsequently measure any financial instrument at fair value. The Foundation has not made such an election during the year.

The Foundation subsequently measures investments in equity instruments quoted in an active market and all derivative instruments, except those designated in a qualifying hedging relationship or that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, at fair value. Fair value is determined by published price quotations. Investments in equity instruments not quoted in an active market and derivatives that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, are subsequently measured at cost less impairment. With the exception of financial liabilities indexed to a measure of the Foundation's performance or value of its equity and those instruments designated at fair value, all other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in the excess of revenue over expenses for the current period. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at amortized cost or cost.

The carrying values of financial assets measured at amortized cost or fair value, and of investments in equity instruments measured at cost less impairment are as follows:

	CAD\$ 2014	CAD\$ 2013
Financial assets measured at fair value:		
Cash	136,429	299,548
Equities	6,465,883	4,234,572
Financial assets measured at amortized cost:		
Accrued interest	27,311	67,098
Debentures	1,025,114	1,239,753
Guaranteed investment certificates	760,000	2,450,000

Portage District General Hospital Foundation

Notes to the Financial Statements

For the year ended March 31, 2014

2. Significant accounting policies *(Continued from previous page)*

Fund accounting

The Foundation follows the deferral method of accounting for contributions and reports using fund accounting, and maintains three funds: Unrestricted Fund, Capital Fund and Trust Fund.

The Unrestricted Fund reports the Foundation's program delivery and administrative activities. This fund reports unrestricted resources, and internally restricted operating funds.

The Capital Fund reports the Foundation's assets, liabilities, revenue and expenses related to Portage District General Hospital Foundation's capital assets.

The Trust Fund reports only the one-third interest in a charitable remainder trust, as described in Note 5.

3. Inventory

	2014	2013
Gift shop	18,500	7,000
Vending	5,000	2,000
	23,500	9,000

The cost of inventories recognized as an expense and included in cost of sales amounted to \$37,520 (2013 – \$56,661).

4. Investments

	2014	2013
Measured at amortized cost:		
Rural Municipality of Portage la Prairie debentures	767,996	856,708
City of Portage la Prairie debentures	257,118	383,045
Guaranteed Investment Certificates	760,000	2,450,000
Cash and cash equivalents	25,762	26,873
	1,810,876	3,716,626
Measured at fair value:		
Investors Group portfolio - Equities	87,679	80,961
Scotia Asset Management - Equities, bonds, cash and cash equivalents	6,378,204	4,153,611
	6,465,883	4,234,572
Less: current portion	(140,025)	(246,597)
	8,136,734	7,704,601

Investments earn interest at rates of 1.600% to 6.125% (2013 - 2.000% to 6.125%) and mature between 2014 and 2025 (2013 - between 2013 and 2025).

Portage District General Hospital Foundation

Notes to the Financial Statements

For the year ended March 31, 2014

5. Trust funds on deposit

At present, trust funds on deposit are designated for the Foundation at the time of the death of the individuals.

The Foundation is a beneficiary of the Estate of James Francis Taylor. As a beneficiary of the Estate, the Foundation received a one-third interest in a charitable remainder trust. As at year-end, the amortized cost of the Foundation's one-third interest has been calculated to be \$77,210 (2013 - \$73,394). This represents the amortized cost of the parcel(s) of land presently owned by the trust and will be sold upon the passing of the last surviving brother and sister of the late James Francis Taylor, therefore collapsing the charitable remainder trust. Upon collapse of the charitable remainder trust, the Foundation will receive one third of the proceeds from the sale of the parcel(s) of land.

6. Capital assets

	<i>Cost</i>	<i>Accumulated amortization</i>	<i>2014 Net book value</i>	<i>2013 Net book value</i>
Equipment	99,762	58,938	40,824	51,030
Office equipment	33,275	23,876	9,399	10,443
	133,037	82,814	50,223	61,473

7. Commitments

The Foundation has commitments for approximately \$177,000 to provide funding to the Regional Health Authority - Central Manitoba Inc. for various equipment purchases.

8. Financial instruments

The Foundation, as part of its operations, carries a number of financial instruments. It is management's opinion that the Foundation is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk. The Foundation is exposed to interest rate risk primarily relating to investments.

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or foreign currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Foundation enters into transactions to purchase shares or equities, for which the market price fluctuates.